

**GARFIELD HEIGHTS CITY SCHOOLS**  
**JOB DESCRIPTION**

**TITLE:** GYFTS Program Social Worker

**QUALIFICATIONS:**

1. Bachelors Degree in Social Work with license (LSW); experience in chemical dependency assessment and counseling
2. A minimum of three years experience in the field of social service and general knowledge in areas including, but not limited to prevention, student and family assistance programs, child development, domestic violence/child abuse, violence prevention, mental health disorders, ATOD, grief and loss
3. Training in Cultural Sensitivity/Competence
4. Highly motivated and possess an ability to work independently and cooperatively in a school environment
5. Strong interpersonal communication skills

**REPORTS TO:** GYFTS Program Supervisor

**SUPERVISES:** N/A

**JOB GOAL:** The GYFTS Program Social Worker is responsible for providing counseling and related services for youth and families in district and community.

**PERFORMANCE RESPONSIBILITES:**

1. Provide counseling and case management for students and families in the district and community; plan and facilitate after school programs and groups as directed.
2. Provide problem identification, information dissemination and referral services for the youth and families in the district and community, including youth in alternative placements.
3. Serve as a member on the Total Community Solution Team.
4. Collect and maintain data for the GYFTS Program and/or Total Community Solution.
5. Conduct conflict mediations as needed in the district and community.
6. Participate in the development of student assistance plans with the GYFTS Program Clinical Coordinator and Prevention Coordinators.
7. Attend meetings, trainings, workshops and seminars related to professional responsibilities.
8. Cooperates with personnel of community health and social service agencies.
9. Takes reasonable precautions to protect students, equipment, materials, and facilities.
10. Assists in upholding and enforcing school rules, administrative regulations, and Board policy.
11. Assists and participates in faculty, departmental or grade level meetings.

12. Establishes and maintains cooperative relations with others.
13. Attend and perform required duties at programs and events sponsored by the Center for Learning Support Services.
14. Perform all other duties as assigned by supervisor.